



MARJCC POLICIES

Use of the MARJCC

The MARJCC, a membership-based organization, provides programs and services to its members and the community. We are a community that values and celebrates diversity and are committed to creating a welcoming and inclusive environment for all.

MEMBERSHIP CARDS

All members, ages 13 and older, must carry a MARJCC photo membership card. To facilitate entry into the main building, please present your membership card or government-issued ID to the Welcome Desk or to the Tennis Desk staff at the Soffer Family Tennis Center. Though we make every effort to recognize our members, we ask everyone to always carry their membership card.

If your membership card is lost or stolen, please notify the Front Desk Manager or email us at info@marjcc.org to prevent unauthorized use of your card.

A \$10 fee will be charged for the replacement membership card. Membership cards are non-transferable, and MARJCC membership may be revoked upon violation of MARJCC policies.

FACILITY USAGE POLICY

Parents may leave their child(ren) at the MARJCC for supervised programs for which their child(ren) is registered and arrange to meet their child(ren) at the designated time.

Children under the age of ten must be accompanied by a parent or legal guardian while at the MARJCC or must be registered in and under the supervision of a JCC program while at the JCC.

The MARJCC allows Scheck Hillel Community School students with a JCC tag on their backpacks to enter our campus.

Scheck Hillel Community School students under the age of ten who are registered for a program at the MARJCC do not need to be accompanied by an adult.

Scheck Hillel Community School students under the age of ten who are registered for a program at the MARJCC do not need to be accompanied by an adult to walk over to the MARJCC. **Assumption of Risk and Waiver of Liability:** Parents and Guardians of all minor children who are walking over to the MARJCC unaccompanied hereby **assume** the **risk** of any and **all** harm and also hereby waive any and **all** right to make, file, or pursue any claim, demand, suit, action, cause of action, damages, etc. against the MARJCC, its agents, employees, directors, representatives, principles, contractors, subcontractors, affiliates, parent organization, vendors etc., that arises out of or in any way relates to an injury, illness, loss, death, damage caused, theft, in whole or in part by the minor child walking over to the MARJCC unaccompanied.

GUEST POLICY

All guests and non-members must check in at the Welcome Desk. Guests and non-members utilizing the Feldenkreis-Feig-Hanono Athletic Field, Fitness Center, Scheck Family Gymnasium, and Edith & Saul Schmidt Aquatic Center are subject to pay a guest fee. When playing tennis, these fees will be collected at the Soffer Family Tennis Center.

All guests must check in with a government-issued picture ID and pay each time they visit. All guests must sign a waiver to be kept on file. There is no maximum number of guest visits if the guest presents a valid ID every visit, signs a waiver, and pays the guest fee. Guests are required to abide by all MARJCC rules and policies.

- Junior Fee: \$10 Ages 13 and under
- Adult Fee: \$20 Ages 14–69
- Senior Fee: \$10 Ages 70+

Out-of-town guests who belong to another JCC outside of Miami-Dade or Broward Counties receive complimentary guest privileges for up to two weeks per year upon presenting their valid JCC membership card to the Membership Services staff. JCC members are eligible to receive two complimentary guest passes per year.

PETS

Pets are not permitted at the MARJCC, except for service animals or as a part of a JCC program.

PARKING

All members are encouraged to provide their Sun Pass number to the Membership Office to expedite entry into the MARJCC using the “member lane.” No fees will be charged to your Sun Pass account. Additionally, an active and current MARJCC membership is required.

The MARJCC reserves the right to tow—at the driver’s expense—any vehicle parked in an unauthorized/undesignated area. Parking privileges are extended only to MARJCC constituents attending activities at the MARJCC.

UNATTENDED VEHICLES

No vehicle may be left unattended with the engine running anywhere on the MARJCC premises. The MARJCC is not responsible for any damage or theft to your vehicle. Only authorized vehicles may remain on campus overnight.

CAMPUS SPEED LIMIT

Please observe the campus speed limit of 5 mph.

CARPOOL DISMISSAL

To expedite the exiting of vehicles during school/camp dismissal, please follow the direction of MARJCC personnel. Only right-hand turns are allowed out of the MARJCC parking lot during carpool hours.

SECURITY

The safety and security of our members and guests remain our highest priorities at the MARJCC. Trunks and vehicles may be searched by staff for security purposes, and the MARJCC also reserves the right to search backpacks, lunch boxes, and other types of sealed or closed containers without prior notice. **No weapons are permitted on the MARJCC campus.**

A photo ID is required to enter the MARJCC—access to the MARJCC may be denied if an appropriate ID is unavailable. Our goal is to ensure a high level of security that prompts quick action in the event of any sign of danger. The MARJCC reserves the right to deny access to any person at any time.

PERSONAL BELONGINGS/LOCKERS

Permanent lockers in the men's and women's locker rooms are available for an annual fee of \$80; please contact the Membership Services Department at membershipservices@marjcc.org for more information.

The MARJCC is not liable for theft, loss or damage to any personal belongings or property. Do not store any valuables in parked vehicles or lockers. You may bring a lock to secure your belongings in a "daily locker." The lock must be removed at the end of each day, or MARJCC staff will remove it.

CODE OF CONDUCT

The Michael-Ann Russell Jewish Community Center (MARJCC) is committed to providing a safe and welcoming environment for all members, guests, and staff. To ensure everyone's safety and security, the MARJCC requires individuals using the facilities or participating in our programs to conduct themselves in a considerate and responsible manner and respect the rights and dignity of other members, guests, and staff.

The MARJCC reserves the right to enroll members and families who embrace the mission, vision, policies, and procedures adopted by the MARJCC, including our commitment to diversity, respect for individual differences, and Jewish values. Failure to adhere to MARJCC principles may result in immediate suspension or dismissal from the MARJCC without a refund. We urge you to review the following information closely with your child(ren). **All members, guests, and staff using the facilities or participating in our programs are expected to please abide by our code of conduct which can be found at <https://marjcc.org/codeofconduct>.**

BULLYING

The MARJCC reserves the right to remove a participant/family member from any program, activity, or general use of the facility at any time. No refunds will be given for any unused portion of the program, class, or activity.

UNSPORTSMANLIKE CONDUCT

Unsportsmanlike conduct by participants, coaches, or spectators will not be tolerated and may be cause for “ejection” from the campus, suspension from the MARJCC, or termination of membership.

CELL PHONES/TEXTING

Cell phones may not be used in any MARJCC bathroom or locker room facilities or when operating a vehicle on campus—texting while driving is strictly prohibited.

SUSPENSION/REVOCATION OF MEMBERSHIP

The MARJCC reserves the right to remove a participant/family member from any program, activity, or general use of the facility at any time. No refunds will be given for any unused part or portion of the program, class, or activity.

CLASS AND PROGRAM REGISTRATION

- To be eligible to register, member accounts must be current. Payment must accompany all registrations for classes and programs.
- Please ensure that your child is registered for each class in advance. If your child is on the waiting list, they will not be able to participate in the class.
- Membership must be in good standing for the duration of the program to receive priority registration and member rates on programs. If membership is paid in full and expires during the length of the program, members must pay for the renewal at registration or leave a credit card on file and authorize the renewal of the membership and its charges.

Programs open only to MARJCC members are noted in the Registration screen and other promotional materials. Non-members may register for classes and programs where indicated.

- Registration will be accepted online or in person after completing all required documentation and providing the payment method.
- **Payment Methods:** For your convenience, the MARJCC accepts credit cards, electronic bank draft (EFT), and cash.
- For anyone choosing to pay for programming by credit card, a 3% non-refundable convenience charge will be applied.
- Cash payments must be made in advance to our Membership Services Department.
- Fees for classes and programs must be paid in full before the start of the class/program or at the time of registration, whichever is later.
- Registrations are not complete until program fees or deposits are made. Accounts are reviewed for outstanding balances before processing registration for any JCC activity. Registration cannot be processed until past-due balances are reconciled.
- The MARJCC does not accept registration over the telephone.
- A \$35 fee for returned checks and a \$20 fee for declined credit cards will be assessed.
- Registration accompanied by payment is required to attend a class or program, even during the tryout period. Enrollment in a program or activity will not be processed if a payment is declined.

- Ongoing programs require an updated payment plan for the program year.
- The MARJCC reserves the right to cancel any class or program due to insufficient registration, and the payment will be refunded.
- Programs are set up to be paid in one, two, three, or four installments depending on the cost of the program.
- If there is a change in your credit card information or EFT, please provide this information, IN WRITING, to the Membership Services office.

ONLINE REGISTRATION

You may access online registration from our website, www.marjcc.org. Members must set up an account and update all information to register online.

Before registering, please ensure your MARJCC membership is current through the session of the selected program. Our member software will recognize your membership category and reflect the fee(s) for the program(s) accordingly.

Please contact the Membership Services office for assistance with these transactions and any other registration functions that cannot be completed online.

PROGRAM REFUNDS

A written request must be submitted by the first week of the fall session to receive a full program refund for the annual and fall sessions. The same applies to the Spring session. After this period, refund requests will be issued as a credit on your MARJCC account after prorating the attended or passed classes, deducting a processing fee and uniform fees if applicable. Refunds or credits do not apply to all programs.

NO REFUNDS or CREDITS will be issued for programs requiring tryouts, sold out, and "Annual Programs" after November 30, 2023. Credits, if issued, expire one year from the date of issue.

No refunds will be granted for weather-related cancellations, and makeup dates, whenever possible, will be scheduled.

A processing fee of \$35 per transaction for programs and \$75 for Summer Camp will be deducted from the refunded amount.

PAYMENT FOR PRIVATE LESSONS/PERSONAL TRAINING

Per MARJCC policy and insurance purposes, payment arrangements for all personal training and private lessons at the MARJCC must be processed through the Membership Services Department. MARJCC membership is required.

Only approved personnel and independent contractors employed by the MARJCC are eligible to provide personal training and private instruction.

SCHOLARSHIP ASSISTANCE

The MARJCC offers fee assistance to qualified individuals and families. Extended payment plans are also available. All requests for fee assistance are on a first-come, first-served basis and are handled confidentially. Standard program fees apply until the scholarship award has been confirmed. Please visit the Membership Services Department or call 305.932.4200 x146 to request an application.

NON-SMOKING FACILITY

The MARJCC is a non-smoking facility. Please refrain from smoking or vaping on the MARJCC campus or inside any of the facilities.

FACILITY ETIQUETTE

Out of respect for MARJCC property, comfort, and the safety of others, the use of skateboards, rollerblades, scooters, and hoverboards is strictly prohibited inside the buildings. Similarly, proper attire—including shirts and shoes— must always be worn.

"OUTSIDE PROFESSIONALS" USE OF THE MARJCC

Trainers, teachers, coaches, tutors, or therapists who are not employees of the JCC may not use the MARJCC for professional purposes—even while in the company of and with the permission of a MARJCC member—without written authorization from the MARJCC Chief Executive Officer. "Outside Professionals" receiving authorization must comply with all insurance requirements and provide all required documentation.

PRIVACY

The MARJCC will not provide any personal information, expenses, registration records, or the participation of its member of record to any other individual, regardless of relationship/marital status, unless required by a court order.

HOLIDAYS

Hours of operation may vary in observance of Jewish and Federal holidays. Please refer to the ***Important Dates*** section on the website for additional information on holiday observances.

KASHRUT/FOOD SERVICE

All food provided and used within the MARJCC must be Kosher.

GIFT CERTIFICATES, GIFT CARDS, AND TRIBUTE CARDS

MARJCC gift certificates are available in any increment and may be used toward membership, fitness, and tennis services. Please contact the Membership Services Department for additional information at 305.932.4200 x146.

Gift cards for Kosher Subway and Elsie's Cafe may be purchased directly from the restaurants.

If you wish to acknowledge a birthday or other simcha, extend condolences, or send holiday greetings, you may purchase a **Tribute Card** for \$18. An acknowledgment of your tax-deductible contribution will be sent to the individual or family you wish to recognize. For more information, please contact Roxana Markus at 305.932.4200 x189.

HURRICANE PREPARATION PROCEDURES

Please call 305.932.4200 for hurricane closing updates. If encountering the threat/impact of a tropical weather system, the MARJCC typically follows the recommendations of Miami-Dade County Public Schools.

When school is not in session, directives issued by Miami-Dade County will be adhered to in most instances. If the decision to close the campus is made, the MARJCC will provide all relevant information to local television and radio stations for inclusion in public service announcements.

PHOTO POLICY

The MARJCC may videotape, or photograph participants enrolled in programs, classes, and events or while enjoying MARJCC facilities. These photographs are for our publications, flyers, publicity efforts, brochures, web use, other electronic communications, or video usage. All photos and videos are for MARJCC use and have become the sole property of the MARJCC. Please contact the Program Director for photographic exclusions.

PARTICIPATION WAIVER/RELEASE

By registering for and participating in any MARJCC program for either adults or children, participants and their guardians agree to expressly assume and accept any risks of injury associated with participation.

In consideration of gaining membership or being allowed to participate in activities and programs of the JCC and to use its facilities and equipment, participants waive, release, and forever discharge the MARJCC, all its officers, employees, representatives, and all others from any responsibilities or liability for injuries or damages resulting from participation in any activities or use of equipment arising out of participation in any activities at the JCC.

RENTALS

A rental booking and payment are required to use the JCC facility for a birthday or any private event. To learn more about our rental and birthday party options, please contact DaniaS@marjcc.org.